

**CERTIFIED~ APPLICATION FOR EMPLOYMENT**

**NORTHEAST UNIFIED SCHOOL DISTRICT NO. 246**

**P.O. Box 669  
Arma, KS 66712**

Date \_\_\_\_\_

Position Desired \_\_\_\_\_

Name \_\_\_\_\_  
(Last) (First) (Middle) Phone

Address \_\_\_\_\_

In what state(s) do you have certification? \_\_\_\_\_  
(Please Send Copies of Certificates)

Areas of Certification \_\_\_\_\_

**EDUCATION**

Name of School	Dates		Location	Diploma/ Degree
	From	To		
College/University				

\_\_\_\_\_

Graduate School

\_\_\_\_\_

\_\_\_\_\_

Undergraduate Major \_\_\_\_\_ Minor \_\_\_\_\_

Graduate Major \_\_\_\_\_ Minor \_\_\_\_\_

List teaching fields in order of preference \_\_\_\_\_

**TEACHING EXPERIENCE (List Most Recent First)**

Fields or Grades	Location	Dates		Supervisor
		From	To	

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OTHER WORK EXPERIENCE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFERENCES (List three)

Name	Address	Phone #	Official Position

List Professional and Civic Organizations and Activities \_\_\_\_\_  
\_\_\_\_\_

List College Activities and/or Honors \_\_\_\_\_  
\_\_\_\_\_

What activities are you interested in and willing to sponsor? (Include coaching)  
\_\_\_\_\_  
\_\_\_\_\_

Write a brief description of yourself, identifying those personal skills which make you a desirable applicant for the position.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Return Application to: Michelle Pryor, Clerk  
Northeast Unified School District No. 246  
PO Box 669  
Arma, KS 66712

Or Fax to: 620-347-4087

Or E-Mail to: [pryorm@usd246.org](mailto:pryorm@usd246.org)

"Northeast Unified School District 246 is an Equal Opportunity Employer."